



**Oklahoma Association of Youth Services, Inc.
Board of Directors Meeting
Minutes
December 9, 2022
10:00 a.m.**

A meeting has been scheduled for the Membership of the Oklahoma Association of Youth Services is being held at:

**Renaissance Waterford Hotel
6300 Waterford Boulevard
Oklahoma City, Oklahoma, 731118
Room: The Well**

**Join Zoom Meeting
<https://us02web.zoom.us/j/87833113407>**

**Meeting ID: 878 3311 3407
One tap mobile
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The agenda and minutes from this meeting are available on the OAYS website (www.oays.org)

1. Call to Order

President John Schneider called the meeting to order at 10:00 a.m. Guests from OJA (Laura Broyles) were recognized.

2. Roll call/establish a quorum

Roll call/establish quorum. Present: John Schneider, Terri Krebs, Wendy Swatek, Kody Suanny, Brenda Rose, Erin Brook, and Courtney Dukes. Absent: Herb McSpadden, Darla Cheek, and Shanna Rice.

- Quorum was established.

3. Discussion and/or possible action to approve November 2, 2022, board meeting minutes. Motion to Approve: Wendy Swatek. Second: Brenda Rose. The motion passed unanimously.

4. Discussion and/or possible action regarding the Treasurer's report. Report was given by Brenda Rose (in lieu of Darla Cheek's absence). October financial statements were included in the Board member packets. Motion to Approve: Erin Brook. Second: Brenda Rose. The motion to accept the Treasurer's Report as submitted was approved. The motion passed unanimously.

5. Discussion and/or possible action regarding the Legislative Committee report. Committee Chair John Schneider gave a brief report. OAYS Day at the Capitol will be March 1, 2023. John encouraged everyone possible to attend to support and show appreciation for our legislators. No vote was necessary.

6. Discussion and/or possible action regarding Peer Review report. FY 23 peer review reports for Western Plains Youth and Family Services (Woodward), Pivot, Inc. (Oklahoma City), and LeFlore County Youth Services (Poteau) were included in the Board member packets. Motion to Approve: Courtney Dukes. Second: Erin Brook. The motion to approve Western Plains, Pivot, and LeFlore County Youth Services peer reviews was approved. The motion was passed unanimously.

7. Discussion and/or possible action regarding the quarterly/annual meeting date changes. OAYS Executive Director Dr. Peter Messiah discussed:

A. Moving the OAYS Annual meeting from Durant to Oklahoma City (due to scheduling conflicts);

B. Begin preparing for the 50th Anniversary of OAYS and moving the date of the annual meeting from June 2026 to December 2025 (to coincide with the 50th anniversary);

C. Move the 2023 March Quarterly meeting to one day (March 1, 2023) to coincide with the OAYS Day at the Capitol.

Motion to Approve: Wendy Swatek. Second: Brenda Rose. The motion to move the meeting dates was approved. The motion was passed unanimously.

8. Discussion and/or possible action to approve items as needed on the Executive Director's report. OAYS Executive Director Dr. Peter Messiah discussed that because of membership requests, OAYS will be providing more business-oriented training at future quarterly meetings. No vote was necessary.

9. Discussion and possible vote to enter Executive Session in accordance with the Oklahoma Association of Youth Services bylaws. Motion to enter Executive Session: Courtney Dukes. Second: Terri Krebs. The motion was passed unanimously.

1. Discussion of the employment, hiring, appointment, promotion, demotion, evaluation, disciplining, or resignation for any individual salaried public officer or employee:

i. Staff Recognition

Motion to exit Executive Session: Brenda Rose. Second: Courtney Dukes. The motion was passed unanimously.

A motion to approve the discussion that was held in Executive Session regarding employment, hiring, appointment, promotion, demotion, evaluation, disciplining, or resignation for any individual salaried public officer or employee was made by Courtney Dukes. Second: Wendy Swatek. The motion passed unanimously.

10. Discussion and/or possible action regarding new business not known at the time of posting this agenda. James Carter discussed the need to contact the Oklahoma Secretary of State's office regarding the OAYS 50th anniversary to ensure the accuracy

of the date. Tree Kelley inquired about the OCCY workforce for youth aging out of the system. No vote was necessary.

11. Adjournment. Motion to adjourn: Courtney Dukes. Second: Erin Brook. The motion passed unanimously. President John Schneider adjourned to meeting at 10:33 am.

