



Oklahoma Association of Youth Services, Inc.
Board of Directors Meeting Minutes
November 2, 2022

A virtual meeting has been scheduled for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws:

<https://us02web.zoom.us/j/85270077275> Meeting ID: 852 7007 7275

Mobile:

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

The agenda and minutes from this meeting are available on the OAYS website
(www.oays.org)

1. Call to order and introduction of guests

President John Schneider called the meeting to order at 1:05 p.m. Guests from OJA were recognized, including Costanzia Nizza, Kevin Clagg, Darla Lowe, Amber Miller, and Amanda Leonhart.

Others present included Hunter Holder, Kerrie Matthews, Brandy Krohn, Lisa Williams, Katie Wilson, Mindy Bellack, Kristy Cusher, and Jessica Martinez.

2. Roll call/establish quorum.

A quorum was established at the roll call.

Present: President John Schneider, Herb McSpadden, Terri Krebs, Darla Cheek, Shanna Rice, Courtney Dukes, Erin Brook, Wendy Swatek, Kody Suanny, and Brenda Rose.

Absent: None.

3. Discussion and/or possible action to approve Board Meeting Minutes, October 5, 2022.

Herb McSpadden moved, and Darla Cheek seconded approval on minutes of October 5, 2022.

Voting for the motion were President John Schneider, Herb McSpadden, Terri Krebs, Darla Cheek, Shanna Rice, Courtney Dukes, Wendy Swatek, Kody Suanny, and Brenda Rose. There was one abstention: Erin Brook.

4. Discussion and/or possible action on to approve Policy Revisions.

Shanna Rice moved, and Herb McSpadden seconded approval of an amended motion to approve policy revisions with clarification regarding salaried employees and overtime. **The motion passed unanimously.**

5. Discussion and/or possible action to approve items as needed on the President's Report.

President Schneider thanked all that attended and did not have a report.

No action needed.

6. Discussion and/or possibility to approval for the President to appoint an awards chair and committee. Courtney Dukes moved, and Darla Cheek seconded a motion to empower President John Schneider to select an awards chair and committee.

The motion passed unanimously.

7. Discussion and/or possible action to approve items on the Executive Director's Report. Executive Director Dr. Peter Messiah reported that the OAYS December Quarterly Meeting would be held at the Waterford Hotel in Oklahoma City. Dr. Messiah stated that he was working with TSET regarding the grant application (previously submitted) and data collection. We should know something on November 17, 2022. **No action is needed.**

8. Discussion and/or possible action to approve items as needed on the Treasurer's Report.

- Committee Chair Darla Cheek made clarification that the September 2022 Financial Statements would be reviewed and approved (not October 2022). Darla reported that the Finance Committee had met, reviewed, and approved the September 2022 Financial Statements. The statements looked excellent and accurate, and the new CPA worked well. Wendy Swatek moved, and Brenda Rose seconded a motion to accept the September 2022 financial statements. **The motion passed unanimously.**

- Committee Chair Darla Cheek reported that a revised FY 23 OAYS Budget has been reviewed and approved by the Finance Committee. The Executive Director's salary would be removed from the OJA contract and be paid by the Public Welfare Foundation grant and membership (Association). Employees David Jordan, Brandon Sims, and Brooks Sawyer would be charged 100% to the OJA contract, and employee Kenyon Johnson would be funded 100% through the DHS contract. Herb McSpadden moved and Kody Suanny seconded motion to accept the budget revision as approved by the finance committee.

The motion passed unanimously.

9. Discussion and/or possible action to approve items as needed on Legislative Committee Report. Committee Chair John Schneider reported no specific legislation needed action at this time. President Schneider recognized Steve Lewis, who reported that we should monitor additional items in the OJA budget request (additional funding for CERC/Shelters, increasing Level E rates, and funding to re-establish Community Intervention Centers).
No action needed.
10. Agenda item 10 was recognized as a typographic error.
11. Discussion and/or possible action to approve items as needed on External Funding Committee Report. Committee Chair Herb McSpadden reported that the ARPA funding was successful, and that the committee will work to secure additional external funding opportunities as they arise.
No action is needed.
12. New business not known at the time of posting of this agenda. Dr. Messiah suggested that agency staff look at the Friday Update from last week to sign up for the webinar presented by the Search Institute. (The Search Institute announces free registration for *The State of Developmental Assets* learning opportunity is now open).
No action is needed.
13. Discussion and/or possible action to entertain Adjournment.
Shanna Rice moved, and Courtney Dukes seconded the motion to adjourn.

President John Schneider adjourned the meeting at 1:34 pm.