



FY2025 OAYS Membership Agendas



Oklahoma Association of Youth Services, Inc.

Membership Meeting Agenda

September 5, 2024

9:00 a.m.

**Shangri-La Resort
57301 E. Highway 125, Monkey Island, OK 74331**

A hybrid meeting has been scheduled for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be virtually accessed by joining the following Zoom link:

Join Zoom Meeting

<https://us02web.zoom.us/j/86746843923>

Dial by your location

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

Meeting ID: 867 4684 3923



**Oklahoma Association of Youth Services, Inc.
Membership Meeting Agenda
September 5, 2024**

9:00 a.m.

**Shangri-La Resort
57301 E. Highway 125, Monkey Island, OK 74331**

A meeting has been scheduled for the membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services bylaws. The meeting can be accessed by joining the following Zoom link:

<https://us02web.zoom.us/j/85768348164>

Meeting ID: 857 6834 8164

Dial by your location

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

Meeting ID: 857 6834 8164

Find your local number: <https://us02web.zoom.us/j/85768348164>

The agenda and minutes from this meeting will be available on the OAYS website (www.oays.org) following the meeting.

1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion and/or possible action to approve June 7, 2024, membership meeting minutes
4. Discussion and/or possible action to approve items as needed on the Legislative Committee report
5. Discussion and/or possible action to approve items as needed on Strategic Development Committee report
6. Discussion and/or possible action to approve items as needed on the Program Committee's report
7. Discussion and/or possible action to approve items as needed on the cluster reports

8. Discussion and/or possible action to approve items as needed on the President's report
9. Discussion and/or possible action to approve items as needed on the Executive Director's report
10. New business not known at the time of posting this agenda
11. Adjourn



Oklahoma Association of Youth Services, Inc.

Membership Meeting Minutes

June 7, 2024 at 9:00 a.m.

Hard Rock, Tulsa- Cherokee Saloons A,B,C

777 W Cherokee St, Catoosa, OK 74015

A hybrid meeting was held for the membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws

1. Call to order and introduction of guests

a. The meeting was called to order by John Schneider at 9:10 a.m.

Guest, Director Jeffrey Cartmell, Executive Director of OJA, was present

2. Roll call/establish quorum.

a. 25 members present. **Quorum Established**

3. Discussion and/or possible action to approve the May 1, 2024, Membership Meeting minutes

a. Herb McSpadden made a motion to approve the Membership Meeting minutes from May 1, 2024. Kody Suanny made a second motion. **Motion passed unanimously.**

4. Discussion and/or possible action to approve items as needed on the Legislative Committee report

a. John Schneider reported that himself and Director Cartmell have been working collaboratively on the 4 million dollar budget increase request for OJA. He appreciates OJA's leadership and their willingness to hear the voice of YSA as we continue to work together.

5. Introduction of Guest, Director Jeffrey Cartmell, Executive Director of the Oklahoma Office of Juvenile Affairs.

a. Director Jeffrey Cartmell provided an introduction as the incoming Executive Director for OJA.

6. Discussion and/or possible action to approve items as needed on the Strategic Development Committee report

a. Herb McSpadden reported that the committee has been working with John, Dr. Messiah, and OJA leadership regarding the \$4 million in requested dollars.

7. Discussion and/or possible action to approve items as needed on the Program Committee's report

- a. Dr. Messiah extended appreciation to the Northeast cluster for hosting the Annual Meeting this year. He applauded the committee for providing quality training opportunities that assisted in the success of the meeting.

8. Discussion and/or possible action to approve items as needed on the cluster reports

- a. Central- Wendy Swatek reported the cluster was not able to meet prior to the meeting.
- b. Northeast- Jana Emerson reported the cluster met briefly and discussed barriers with hiring and retention of staff.
- c. Northwest-Brenda Rose introduced Hanna Fryer, Executive Director for Youth and Family of North Central Oklahoma in Enid.
- d. Southeast- Yolanda Cummings reported that the cluster has not met but that she has had individual conversations with agency directors.
- e. Southwest- Kody Suanny reported there was 100 % of cluster attendance at the meeting. The agencies have completed and submitted the RFA by the deadline. They discussed OJA contract negotiations, programing within the agencies, and ARPA projects.

9. Discussion and/or possible action to approve items as needed on the President's report

- a. John Schneider reported that he appreciates the support from membership during his time as President. He expresses appreciation for Dr. Messiah's guidance and mentorship as they have worked closely together over the past couple of years. He appreciates Herb for moving into the role as President for FY 2025 and will continue to be engaged and supportive in his new role as Past President. He expressed thanks to Erin Brook for her tenure of service on the Board and welcomed Jana Emerson as the incoming Cluster Representative.

10. Discussion and/or possible action to approve items as needed on the Executive Director's report

- a. Dr. Messiah reported the TSET Board voted unanimously for OAYS to continue the Successful Futures program. Dr. Messiah reported the program's numbers statewide exceeded benchmarks and TSET leadership has been impressed with the program implementation.

11. New business not known at the time of posting this agenda

- a. Lisa Williams introduced Dr. Lett as the new Executive Director for Moore Youth and Family.

12. Adjourn

Meeting adjourned at 9:58 a.m.



Oklahoma Association of Youth Services, Inc.

Membership Meeting Agenda

December 12, 2024

11:00 a.m.

Bricktown Brewery

1 N Oklahoma Ave, Oklahoma City, Oklahoma 73104





**Oklahoma Association of Youth Services, Inc.
Membership Meeting Agenda
December 12, 2024**

11:00 a.m.

Bricktown Brewery

1 N Oklahoma Ave, Oklahoma City, OK 73104

A meeting has been scheduled for the membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services bylaws. The meeting can be accessed by joining the following Zoom link:

<https://us02web.zoom.us/j/85768348164>

Meeting ID: 857 6834 8164

Dial by your location

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Meeting ID: 857 6834 8164

The agenda and minutes from this meeting will be available on the OAYS website (www.oays.org) following the meeting.

1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion and/or possible action to approve September 5, 2024, and the November 20th special membership meeting minutes
4. Discussion and/or possible action to approve items as needed on the Legislative Committee report
5. Discussion and/or possible action to approve items as needed on Strategic Development Committee report
6. Discussion and/or possible action to approve items as needed on the Program Committee's report
7. Cluster Coordinator Report

8. Discussion and/or possible action to approve items as needed on the cluster reports
9. Discussion and/or possible action to approve items as needed on the President's report
10. Discussion and/or possible action to approve items as needed on the Executive Director's report
11. Discussion and/or possible action to approve recommended bylaws updates:
 - i. Any member of the Board of Directors who shall fail to attend any three consecutive meetings, or four meetings within a year, of the Board ~~shall automatically~~ **may** be removed from the membership of the Board of Directors. The Secretary of the Board, in writing, following two consecutive absences, or three general absences, must advise the member of this provision.
12. New business not known at the time of posting this agenda
13. Adjourn



Oklahoma Association of Youth Services, Inc.
Emergency Membership Meeting Minutes
November 20, 2024, at 1:00 p.m.

A virtual meeting was held for the membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws

1. Call to order and introduction of guests
 - a. The meeting was called to order by Herb McSpadden at 1:01 p.m.
No guests were present
2. Roll call/establish quorum.
 - a. 31 members present. **Quorum Established**
3. Historical context of new allocation dollars
 - a. Steve Lewis provided historical context regarding the 4 million dollars of new money allocated to OJA on behalf of Youth Service Agencies.
4. Cluster breakout
 - a. Clusters discussed the funding and collectively developed an ideal allocation for the dollars, with the intent of having memberships collective feedback to allow Dr. Messiah to report to OJA.
5. Discussion or possible action regarding cluster reports:
 - a. Central Cluster- Wendy Swatek reported the Central cluster decided 30K of the dollars should be allocated to prevention services to each YSA. The remaining dollars should be allocated based on a percentage of the current agency's budget.
 - b. Northeast Cluster- Jana Emerson reported the Northeast cluster decided each agency should receive a base amount of 30K, allocated for prevention services.
 - c. Northwest Cluster- Brenda Rose reported the Northwest cluster agreed that each agency should receive 30K for prevention services.
 - d. Southeast Cluster- Yolanda Cummings reported the Southeast cluster agreed each agency should be allocated 30K for rate based services and the remaining amount should include a formula to fairly distribute for overages. Any dollars not expensed should be placed back into YSA budgets.

- e. Southwest Cluster- Shanna Rice reported the Southwest cluster determined there should be 40K equally allocated to each YSA to be used for any budget category and the remaining 1m should be distributed based on a percentage of current funding to each agency.

Sherrie Green made a motion that each agency receive a base amount of 30K of the funding. Yolanda Cummings seconded the motion. **Motion passed.**

Sheila Stinnett made a motion that the remaining dollars should be allocated based on a percentage of each agency's overages over the past three years. Darla Cheek seconded the motion. **Motion passed.**

6. New business not known at the time of posting this agenda

- a. No new business to report

7 .Adjourn

Meeting adjourned at 2:46p.m.



Oklahoma Association of Youth Services, Inc.
Membership Meeting Minutes
September 5, 2024, at 9:00 a.m.
Shangri-La Resort
57301 E. Highway 125, Monkey Island 74331

A hybrid meeting was held for the membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws

1. Call to order and introduction of guests
 - a. The meeting was called to order by Herb McSpadden at 9:11 a.m.
No guests were present
2. Roll call/establish quorum.
 - a. 29 members present. **Quorum Established**
3. Discussion and/or possible action to approve the June 7, 2024, Membership Meeting minutes
 - a. Yolanda Cummings made a motion to approve the Membership Meeting minutes from June 7, 2024. Kody Suanny made a second motion. **Motion passed unanimously.**
4. Discussion and/or possible action to approve items as needed on the Legislative Committee report
 - a. John Schneider reported that the committee meetings have slowed over the summer but are gearing up to start meeting again and preparing for the next session. John encouraged individuals to serve on the committee and opened the invitation to all of membership.
5. Discussion and/or possible action to approve items as needed on the Strategic Development Committee report
 - a. Herb McSpadden reported that the committees developed through the strategic planning process have been working on tasks. The committee leads may be reaching out to individuals to serve on the committees. The committees found to be valuable through this process include Values, Mentoring and Engagement.
6. Discussion and/or possible action to approve items as needed on the Program Committee's report

- a. Dr. Messiah reported on behalf of Sheila Stinnett. Dr. Messiah reported that the December and June meeting will be CEU focused and will provide Ethics and Supervisory Ethics training. Shanna Rice is hosting the weekly counselor calls. CEU opportunities are available through those calls as well.

7. Discussion and/or possible action to approve items as needed on the cluster reports

- a. Central- Wendy Swatek reported new updates on ARPA projects. They have a new Executive Director in the cluster and they have met and welcomed her.
- b. Southwest- Shanna Rice reported the cluster gave positive feedback on the September quarterly meeting. They enjoyed the Executive Director discussions and would like to see that continue and discussed training they would find beneficial in the future.
- c. Southeast- Yolanda Cummgins reported on updates to ARPA projects and agency programs.
- d. Northwest- Brenda Rose reported on agency updates. She reported that Hanna is a new Executive Director in the cluster and they have been working with Hanna as she fills her new role.
- e. Northeast- Jana Emerson reported the cluster met and discussed consistent monthly meeting schedules. They discussed holding monthly meetings at cluster agencies. The cluster gave feedback on training they would like to see offered in the future.

8. Discussion and/or possible action to approve items as needed on the President's report

- a. Herb McSpadden introduced Kevin Evans, where he presented information on his new Family Resource Center program.
- b. Herb McSpadden provided updates to the State Plan. He is advocating for the additional OJA dollars that were for hiring and retention and contract overages.
- c. Kody Suanny will be working with Cluster Reps to serve as a resource and provide support.

9. Discussion and/or possible action to approve items as needed on the Executive Director's report

- a. Dr. Messiah introduced Angela Houston, who will be helping with TSET, OAYS meetings and professional development on a contractual basis.
- b. Dr. Messiah reported on upcoming board meeting dates and encouraged feedback on locations and ideas for upcoming meetings.
- c. Dr. Messiah reported Kody Suanny will be presented with the Potts Visionary Award in December and invites membership to attend.

10. New business not known at the time of posting this agenda

- a. No new business to report

12.Adjourn

Meeting adjourned at 10:17 a.m.