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Utilizing Search Institute's 40 Developmental Assets training and/or Botvin Lifeskills, project managers at each YSA (Youth Service Agency) will work collaboratively to develop a minimum of two sustainable out-of-school time opportunities per fiscal year (summer break camps, winter break camps, after school Sessions) that incorporate the principles of character development, tobacco prevention, proper nutrition, and physical activity.

Submission Review Checklist

Definition and Qualifying Elements
$\hfill \square$ Must take place during summer, fall, or winter break, or as part of an afterschool program with structured, intentional content.
<u>Audience</u>
☐ Students grades three through eighth.
<u>Timeline</u>
$\hfill\Box$ The out-of-school time opportunity should consist of more than one session over the span of multiple days.
This is an ideal timeline, however is not required based on the objective definition
Topic Areas (one of the following)
☐ Character Development
☐ Nutrition
☐ Physical Activity
☐ Tobacco Cessation
If the appartunity meets the requirements above then submit an entry in Smartsheet under Goal 1

If the opportunity meets the requirements above, then submit an entry in Smartsheet under Goal 1 Objective 1.

Objective 2.

Each YSA will offer a minimum of one age-appropriate service learning, volunteer work, and/or other related Sessions to engage participants grades three through eighth per quarter.

<u>Definition and Qualifying Elements</u>	
$\ \square$ The activity must clearly be defined, structured, and age-appropriate.	
☐ Must involve coordinator or parent supervision. If conducted outside the coordinator's direct oversight, the activity should be reported back to the coordinator.	
<u>Audience</u>	
☐ Students grades three through eighth.	
<u>Timeline</u>	
☐ Must have a set schedule which establish a start date and end date:	
Day 1: Lesson delivered	
Day 7: Participants complete the activity and have reported back to the coordinator.	
Topic Areas (one of the following)	
☐ Character Development	
☐ Nutrition	
☐ Physical Activity	
☐ Tobacco Cessation	
If the opportunity meets the requirements above, then submit an entry in Smartsheet under Goal 1	

Each YSA will create and implement a minimum of four mentor opportunities per fiscal year.

Definition and Qualifying Elements
$\ \square$ An external mentor is required, the coordinator should not be the mentor. It can however be someone from the coordinator's agency.
<u>Audience</u>
\square Students grades three through eighth.
<u>Timeline</u>
$\hfill\Box$ Each mentorship session must take place on a different occasion. The same mentor can participate in all sessions.
<u>Topic Areas</u>
☐ Mentorship opportunities should align with a Lifeskills topic and be tied to a specific lesson.
If the opportunity meets the requirements above, then submit an entry in Smartsheet under Goal 1 Objective 3.

Objective 4.

By the end of the fiscal year, each YSA will implement at least two distinct units that utilize the framework of Search Institute's 40 Developmental Assets and/or Botvin Lifeskills curriculum, specifically designed to enhance participant's skills in teamwork, decision-making, and leadership.

<u>Definition and Qualitying Elements</u>
$\hfill\Box$ Teach a lesson from the Botvin Lifeskills curriculum designed to enhance teamwork, decision-making, and leadership.
$\hfill\Box$ Complete a pre-test and post-test assessment with the lesson to measure knowledge gain.
$\hfill \square$ Submit assessment data to the OAYS Director prior to Smartsheet submission.
<u>Audience</u>
\square Students grades three through eighth.
<u>Timeline</u>
Not Applicable
<u>Topic Areas</u> (one of the following)
☐ Character Development
☐ Nutrition
☐ Physical Activity
☐ Tobacco Cessation
If the opportunity meets the requirements above, then submit an entry in Smartsheet under Goal 1

By the end of the fiscal year, each YSA will ensure participating sites, when appropriate, implement a comprehensive program designed for children and youth to participate in at least 20 sessions that evenly incorporate the topics of tobacco use prevention, physical activity, and healthy nutrition.

<u>Definition and Qualifying Elements</u>	
☐ Sessions should be evenly distributed among the three topic areas throughout the fiscal year (i.e. 7 nutrition sessions, 7 physical activity sessions, 6 tobacco cessation sessions). The coordinator is responsible for ensuring this even distribution.	
$\ \square$ If the activity is part of a Botvin lesson, it must explicitly include the identified topic areas to count toward this requirement.	
<u>Audience</u>	
☐ Students grades three through eighth.	
Sessions do not need to involve the same group of children each time	
<u>Timeline</u>	
Not Applicable	
<u>Topic Areas</u> (one of the following)	
☐ Nutrition	
☐ Physical Activity	
☐ Tobacco Cessation	
If the opportunity meets the requirements above, then submit an entry in Smartsheet under Goal 1 Objective 6.	

By the end of the fiscal year, coordinators at each YSA will deliver one in-service training opportunity at a minimum of one participating local school, designed for teachers, administrators, and school personnel. The training will cover a minimum one of six key topics: Character development, physical activity, proper nutrition, or tobacco cessation/prevention. The program objective is to achieve at least a 95% attendance rate among the targeted staff and an 85% satisfaction rate on post-training surveys to assess the effectiveness of the training and participant engagement.

<u>Definition and Qualifying Elements</u>
$\hfill \square$ Include a feedback survey to determine the satisfaction rate of the in-service training.
$\hfill \square$ Submit survey data to the OAYS Director before Smartsheet submission.
<u>Audience</u>
$\hfill\Box$ Teachers, administrators, or other school personnel who interact with or guide the students grades three through eight.
* Do not include students in participation numbers for this objective*
<u>Timeline</u>
Not Applicable
<u>Topic Areas</u> (one of the following)
☐ Character Development
☐ Nutrition
☐ Physical Activity
☐ Tobacco Cessation
If the opportunity meets the requirements above, then submit an entry in Smartsheet under Goal 2 Objective 1.

By the end of the fiscal year, YSAs participating in the Successful Futures Initiative will design and deliver a series of three educational workshops focused on community providers, partners, and businesses that serve or impact Oklahoma children and youth in grades three through eight. These workshops will cover character development, physical activity, proper nutrition, or tobacco cessation/prevention. Participants will report a satisfaction rate of at least 90% as measured by post-workshop surveys.

Submission Review Checklist

<u>Definition and Qualifying Elements</u>
$\hfill \square$ Include a feedback survey to determine the satisfaction rate of the workshop.
$\ \square$ Submit survey data to the OAYS Director before Smartsheet submission.
<u>Audience</u>
$\ \square$ Community providers, partners, and businesses that serve or impact Oklahoma children and youth in grades three through eight.
<u>Timeline</u>
Not Applicable
Topic Areas (one of the following)
☐ Character Development
☐ Nutrition
☐ Physical Activity
☐ Tobacco Cessation
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If the opportunity meets the requirements above, then submit an entry in Smartsheet under Goal 2 Objective 2.

Coordinators from each YSA participating in the Successful Futures Initiative will provide a minimum of two learning opportunities for parent groups with children and youth grades three through eight by the end of the fiscal year. These learning opportunities will cover a minimum of one of the following topics: Character development, physical activity, proper nutrition, or tobacco cessation/prevention. Participants will report a satisfaction rate of at least 90% as measured by post-workshop surveys.

Submission Review Checklist

Definition and Qualifying Elements
$\hfill \square$ Include a feedback survey to determine the satisfaction rate of the workshop.
$\ \square$ Submit survey data to the OAYS Director before Smartsheet submission.
<u>Audience</u>
☐ Parent groups with children grades three through eight.
<u>Timeline</u>
Not Applicable
<u>Topic Areas</u> (one of the following)
☐ Character Development
☐ Nutrition
☐ Physical Activity
☐ Tobacco Cessation
If the apportunity mosts the requirements above then submit an entry in Smartsheet under Goal 2

If the opportunity meets the requirements above, then submit an entry in Smartsheet under Goal 2 Objective 3.

By the end of the fiscal year, each YSA participating in the Successful Futures Initiative will organize or participate in at least two interactive community engagement events that foster relationships between students, parents, and local businesses. These events will focus on showcasing key areas such as character development, physical activity, proper nutrition, or tobacco cessation/prevention, under the Successful Futures initiative.

Submission Review Checklist

Definition and Qualifying Elements

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	$\ \square$ Actively participate in an interactive community engagement event that foster relationships between the targeted population and the community.	
	$\hfill \Box$ Please note attendance alone does not fulfill this requirement, active participation is mandatory.	
Audien	<u>nce</u>	
	$\hfill \Box$ Students grades three through eight, parents with children grades three through eight, and local businesses.	
	$\hfill\Box$ The size of the event should be appropriate and proportional to the size of the community being served.	
<u>Timeline</u>		
	Not Applicable	
Topic A	Areas (one of the following)	
	☐ Character Development	
	□ Nutrition	
	☐ Physical Activity	
	☐ Tobacco Cessation	

If the opportunity meets the requirements above, then submit an entry in Smartsheet under Goal 2 Objective 4.

Objective 5.

By the end of the fiscal year, each YSA participating in the Successful Futures Initiative will organize or participate in at least two local community development events that will help site coordinators connect participants in grades three through eighth, and their families, with local resources that support tobacco prevention, healthy living, character education, and nutritional awareness.

Submission Review Checklist

<u>Definition and Qualifying Elements</u>	
$\ \square$ Local community development events that will help site coordinators connect participants in grades three through eighth, and their families, with local resources.	
$\hfill\Box$ This objective may not be achievable by every coordinator.	
<u>Audience</u>	
\square Students in grades three through eighth and their families.	
<u>Timeline</u>	
Not Applicable	
Topic Areas (one of the following)	
☐ Character Development	
☐ Nutrition	
☐ Physical Activity	
☐ Tobacco Cessation	

If the opportunity meets the requirements above, then submit an entry in Smartsheet under Goal 2