



The Oklahoma Association of Youth Services

Board of Directors Meeting

January 7, 2026

10:00 a.m.

<https://us02web.zoom.us/j/85805131240>

A virtual meeting has been scheduled for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws.



**Oklahoma Association of Youth Services, Inc.
Board of Directors' Meeting Agenda
January 7, 2026
10:00 a.m.**

A virtual meeting has been scheduled for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be virtually accessed by joining the following Zoom link:

Join Zoom Meeting

<https://us02web.zoom.us/j/85805131240>

Both the agenda and minutes from this meeting will be available on the OAYS website (www.oays.org) following the meeting.

1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion or possible action to approve Board Meeting Minutes for December 3, 2025
4. Discussion and possible action regarding the Treasurer's Report
5. Discussion and possible action regarding Peer Review Reports
 - i. Edmond Family Counseling-Edmond
 - ii. Logan Community Services
 - iii. Marie Detty Youth and Family Service Center-Lawton
 - iv. Pivot-Oklahoma City
 - v. Western Plains Youth and Family Services-Woodward
 - vi. Youth Services of Bryan County-Durant
6. Committee Reports
 - a. Discussion and possible action regarding the Strategic Development Committee Report
 - b. Discussion and possible action regarding the Legislative Committee Report
 - c. Discussion and possible action regarding the Programs Committee Report

- d. Discussion and possible action regarding the Counselor Call Report
- e. Discussion and possible action regarding the Shelter Committee Report
- f. Discussion and possible action regarding the Cluster Committee Report
 - i. Central
 - ii. Northwest
 - iii. Northeast
 - iv. Southeast
- 7. Discussion and possible action to approve items, as needed, on the President's Report
 - i. Nomination Committee Appointment
- 8. Discussion and possible action to approve items, as needed, on the Executive Director's Report
- 9. New business not known at the time of posting this agenda
- 10. Adjourn



**Oklahoma Association of Youth Services, Inc.
Board of Directors' Meeting Agenda
December 3, 2025
10:00am**

**Oklahoma City Convention Center
100 Mick Cornett Dr.
Oklahoma City, OK 73109**

A meeting was held for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws.

1. Call to order and introduction of guests

The meeting was called to order by President Kody Suanny at 10:00am
No Guests were present at the meeting .

2. Roll call/establish quorum

a. Roll call / establish quorum: Kody Suanny, Kerrie Mathews, Herb McSpadden, Courtney Dukes, Shanna Rice, Brenda Rose, Jana Emerson, Wendy Swatek, and Yolanda Cummings were present. Darla Cheek was absent

Quorum Established

3. Agency Spotlight: Western Plains Youth and Family Services

a. Kevin Evans shared a video made by the High School Tech Center in Woodward that highlighted 50 years of Western Plains Youth and Family Services.

4. Discussion or possible action to approve Board Meeting Minutes for the board meeting held on November 5, 2025

a. Motion to approve Board Meeting Minutes for November 5, 2025
Motion made by Courtney Dukes. Second by Shanna Rice.

The motion passed.

5. Discussion or possible action regarding the Treasurer's Report

a. Financials were presented to the board for review.
Motion made to approve financials made by Wendy Swatak. Second made by Herb McSpadden.

The motion passed

6. Discussion and/or possible action to approve items as needed on the President's Report

a. Kody Suanny will give a report during the Membership Meeting following the board meeting.

7. Discussion and/or possible action to approve items as needed on the Executive Director's Report

- a. An annual request for policy change was presented by Dr. Messiah

- i. Insurance Benefits updates

- ii. Meeting Notifications and Open Meeting Acts Language

Motion made to accept the changes in policy as presented by Herb McSpadden.

Second by Courtney Dukes.

The motion passed

8. New business not known at the time of posting this agenda

- a. None

10. Adjourn

The meeting adjourned at 10:21 am.

Oklahoma Association of Youth Services

Statement of Financial Position

As of November 30, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
MidFirst - 0704 - Sweep	487,588.24
MidFirst - 7079 - Operations	203,627.43
Total Bank Accounts	\$691,215.67
Accounts Receivable	
Accounts Receivable	224,629.71
Total Accounts Receivable	\$224,629.71
Total Current Assets	\$915,845.38
Fixed Assets	
Capital Assets	
State Office	
Furnishings	15,913.78
Office Equipment	98,428.09
Vehicles	33,000.00
Total State Office	147,341.87
Total Capital Assets	147,341.87
Depreciation - Accumulated	-94,937.01
Total Fixed Assets	\$52,404.86
TOTAL ASSETS	\$968,250.24
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	44,270.88
Total Accounts Payable	\$44,270.88
Other Current Liabilities	
Unearned Revenue	119,932.39
Total Other Current Liabilities	\$119,932.39
Total Current Liabilities	\$164,203.27
Total Liabilities	\$164,203.27
Equity	
Retained Earnings	787,773.46
Net Revenue	16,273.51
Total Equity	\$804,046.97
TOTAL LIABILITIES AND EQUITY	\$968,250.24

Oklahoma Association of Youth Services

Statement of Activity

November 2025

	ASSOCIATION	TSET	TOTAL
Revenue			
Agency Dues & Cert Fees	17,133.13		\$17,133.13
TSET		89,282.82	\$89,282.82
Total Revenue	\$17,133.13	\$89,282.82	\$106,415.95
GROSS PROFIT	\$17,133.13	\$89,282.82	\$106,415.95
Expenditures			
Bank Charges	50.00	50.00	\$100.00
Contract Services	3,000.00		\$3,000.00
Office Supplies	35.98	35.99	\$71.97
Operations			\$0.00
Audit Accounting	300.00	300.00	\$600.00
Insurance	230.83	230.84	\$461.67
Memberships	1,192.99	593.00	\$1,785.99
Occupancy	574.35	574.36	\$1,148.71
Office Expenditures	309.87		\$309.87
Telephone	156.94	156.94	\$313.88
Total Operations	2,764.98	1,855.14	\$4,620.12
Personnel			\$0.00
Employee Fringe			\$0.00
Health/Life Ins	774.93	1,494.82	\$2,269.75
Retirement	265.45	483.38	\$748.83
Total Employee Fringe	1,040.38	1,978.20	\$3,018.58
Payroll Expenses			\$0.00
Salary	4,981.42	8,552.36	\$13,533.78
TSET - Office Personnel		3,540.91	\$3,540.91
Total Payroll Expenses	4,981.42	12,093.27	\$17,074.69
Payroll Taxes			\$0.00
Employer Taxes	394.02	654.26	\$1,048.28
Total Payroll Taxes	394.02	654.26	\$1,048.28
Total Personnel	6,415.82	14,725.73	\$21,141.55
Program Expenditures			\$0.00
TSET - Curriculum		48.50	\$48.50
TSET - Personnel		72,567.46	\$72,567.46
Total Program Expenditures		72,615.96	\$72,615.96
Total Expenditures	\$12,266.78	\$89,282.82	\$101,549.60
NET OPERATING REVENUE	\$4,866.35	\$0.00	\$4,866.35
Other Revenue			
Interest Income	188.80		\$188.80
Total Other Revenue	\$188.80	\$0.00	\$188.80
NET OTHER REVENUE	\$188.80	\$0.00	\$188.80
NET REVENUE	\$5,055.15	\$0.00	\$5,055.15

Oklahoma Association of Youth Services

Statement of Activity

July - November, 2025

	ASSOCIATION	TSET	TOTAL
Revenue			
Agency Dues & Cert Fees	85,665.65		\$85,665.65
TSET		422,664.84	\$422,664.84
Total Revenue	\$85,665.65	\$422,664.84	\$508,330.49
GROSS PROFIT	\$85,665.65	\$422,664.84	\$508,330.49
Expenditures			
Bank Charges	220.00	220.00	\$440.00
Contract Services	15,000.00		\$15,000.00
Office Supplies	203.09	299.20	\$502.29
Operations			\$0.00
Audit Accounting	2,900.00	2,400.00	\$5,300.00
Insurance	4,301.96	4,301.98	\$8,603.94
Memberships	2,316.10	1,066.15	\$3,382.25
Occupancy	2,631.53	2,631.58	\$5,263.11
Office Expenditures	2,127.41		\$2,127.41
Telephone	783.95	783.95	\$1,567.90
Total Operations	15,060.95	11,183.66	\$26,244.61
Personnel			\$0.00
Employee Fringe			\$0.00
Health/Life Ins	3,584.83	6,931.30	\$10,516.13
Retirement	1,327.25	2,416.90	\$3,744.15
Total Employee Fringe	4,912.08	9,348.20	\$14,260.28
Payroll Expenses			\$0.00
Salary	29,107.10	45,961.80	\$75,068.90
TSET - Office Personnel		17,503.12	\$17,503.12
Total Payroll Expenses	29,107.10	63,464.92	\$92,572.02
Payroll Taxes			\$0.00
Employer Taxes	5,454.45	4,009.04	\$9,463.49
Total Payroll Taxes	5,454.45	4,009.04	\$9,463.49
Total Personnel	39,473.63	76,822.16	\$116,295.79
Program Expenditures			\$0.00
TSET - Curriculum		2,287.84	\$2,287.84
TSET - Personnel		331,851.98	\$331,851.98
Total Program Expenditures		334,139.82	\$334,139.82
Travel			\$0.00
Association	152.14		\$152.14
Total Travel	152.14		\$152.14
Total Expenditures	\$70,109.81	\$422,664.84	\$492,774.65
NET OPERATING REVENUE	\$15,555.84	\$0.00	\$15,555.84

Oklahoma Association of Youth Services

Statement of Activity

July - November, 2025

	ASSOCIATION	TSET	TOTAL
Other Revenue			
Interest Income	717.67		\$717.67
Total Other Revenue	\$717.67	\$0.00	\$717.67
NET OTHER REVENUE	\$717.67	\$0.00	\$717.67
NET REVENUE	\$16,273.51	\$0.00	\$16,273.51

Oklahoma Association of Youth Services

A/R Aging Summary

As of November 30, 2025

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Alva					2,469.00	\$2,469.00
Bartlesville					4,466.00	\$4,466.00
Claremore					1,748.02	\$1,748.02
Clinton					3,179.02	\$3,179.02
Guthrie					3,076.68	\$3,076.68
Hobart					2,677.50	\$2,677.50
Hugo					4,527.76	\$4,527.76
Lawton					5,904.98	\$5,904.98
Midwest City					6,394.00	\$6,394.00
Muskogee					3,415.44	\$3,415.44
Newcastle					508.00	\$508.00
Oklahoma City					9,052.75	\$9,052.75
Shawnee					4,232.68	\$4,232.68
State of Oklahoma (TSET)	163,272.60					\$163,272.60
Tishomingo					3,543.00	\$3,543.00
Youth Services of Oklahoma					6,162.28	\$6,162.28
TOTAL	\$163,272.60	\$0.00	\$0.00	\$0.00	\$61,357.11	\$224,629.71

Oklahoma Association of Youth Services

A/P Aging Summary

As of November 30, 2025

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Crossroads Youth and Family Services		3,541.67				\$3,541.67
Frontline Family Solutions		3,541.67				\$3,541.67
LeFlore County Youth Services		3,541.67				\$3,541.67
Logan Community Services		3,541.67				\$3,541.67
Mid-Del Youth & Family Center		7,083.34				\$7,083.34
Northwest Family Services		3,541.67				\$3,541.67
Okmulgee/Okfuskee Co. Yth. Svcs		3,541.67				\$3,541.67
Panhandle Services for Children		3,541.67				\$3,541.67
People, Inc.		1,770.84				\$1,770.84
Western Plains Youth and Family Services		3,541.67				\$3,541.67
Youth and Family Services, Inc.		3,541.67				\$3,541.67
Youth and Family Svcs of Washington Co.		3,541.67				\$3,541.67
TOTAL	\$0.00	\$44,270.88	\$0.00	\$0.00	\$0.00	\$44,270.88