



FY2024 OAYS Membership Agendas



The Oklahoma Association of Youth Services



September Quarterly Meeting
Board and Membership Packets
September 6, 2023
10:00 a.m.-12:00 p.m.



**Oklahoma Association of Youth Services, Inc.
Board of Directors' Meeting Agenda
September 6, 2023
10:00 a.m.**

Sheraton Hotel, Downtown Oklahoma City
1 N Broadway Ave, Oklahoma City, OK 73102

A meeting has been scheduled for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be virtually accessed by joining the following Zoom link:

Join Zoom Meeting

<https://us02web.zoom.us/j/86746843923>

Dial by your location

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

Meeting ID: 867 4684 3923

The agenda for this meeting was displayed at the OAYS Office front door. Both the agenda and minutes from this meeting will be available on the OAYS website (www.oays.org) following the meeting.

1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion or possible action to approve Board Meeting Minutes for August 2, 2023
4. Discussion or possible action regarding the Treasurer's Report
5. Discussion or possible action regarding the Strategic Development Committee Report
6. Discussion and/or possible action to approve items as needed on the President's Report
7. Discussion and/or possible action to approve items as needed on the Executive Director's Report

8. Discussion and possible vote to enter Executive Session in accordance with the Oklahoma Association of Youth Services bylaws.
 - a. Discussion of the employment, hiring, appointment, promotion, demotion, evaluation, disciplining, or resignation for any individual salaried public officer or employee
9. New business not known at the time of posting this agenda
10. Adjourn

Oklahoma Association of Youth Services, Inc.
Board of Director's Meeting Agenda
June 23, 2023 9:00 a.m.
Membership Meeting Immediately Following
100 Mick Cornett Drive, Room 209 A
Oklahoma City, Oklahoma 73109

1. Call to order and introduction of guests
 - a. The meeting was called to order by John Schneider at 9:11. No guests were present.
2. Roll call/establish quorum.
 - a. Roll call / establish quorum: President John Schneider, Darla Cheek, Kody Suanny, Erin Brook, Brenda Rose, and Courtney Dukes, Terri Krebs, via Zoom Shanna Rice and Wendy Swatek.
Quorum Established
3. Discussion and/or possible action to approve the June 5, 2023 Emergency Board of Director's Meeting Minutes
 - a. Motion to approve Emergency Board of Director's Meeting Minutes June 5, 2023, made by Darla Cheek Second by Brenda Rose. **The motion passed.**
4. Discussion and/or possible action to approve the May 3, 2023 Board of Director's Meeting Minutes
 - a. Motion to approve Board of Director's Meeting Minutes May 3, 2023, made by Darla Cheek Second by Kody Suanny. **The motion passed.**
5. Discussion and/or possible action to approve items as needed on the External Funding Committee report.
 - a. The report was given by Lisa Williams. Questions on ARAP funds and OMES not being paid have been cleared up. TSET grant appears to be going well. Dr. Messiah was at the Governor's Mansion and was approached about additional funds that could become available and to be watching the website. A questionnaire will be coming out so be looking for it.
6. Discussion and/or possible action to approve items on the Treasurer's report:
 - a. Motion for Board to Accept the Revised Audit Report
 - b. DHS Audit Report
The report was given by Treasurer Darla Cheek. Motion to approve and accept the revised audit report. The audit report was included in the board member

packets. Motion made by Brenda Rose Second: Kody Suanny. **The motion passed unanimously.**

Report was given by Darla Cheek. Motion to approve the April and May 2023 financial statements, financial statements were included in the board member packets. Motion made by Kody Suanny. Second: Courtney Dukes. **The motion passed unanimously.**

7. Discussion and/or possible action to approve OAYS insurance and benefits provider change and insurance package negotiations.
 - a. Dr Messiah spoke about the association coming together as a whole to search for a good health insurance policy and better rates for all the agencies. He is requesting the board to give him approval to move forward with and sign an agreement to dig into possible plans. Motion was made by Darla Cheek. Second by Courtney Dukes. **The motion passed unanimously.**

8. Discussion and/or possible action to approve peer reviews.
 - a. The Standard's Committee report asked to approve the following agencies' peer reviews. Okmulgee, Ada, Wewoka, El Reno, Midwest City, Moore, Muskogee, Sapulpa, and Tishomingo. Motion was made by Courtney Dukes. Seconded by Kody Suanny. **The motion passed unanimously.**

9. Discussion and/or possible action to approve items as needed on the Legislative Committee's report.

- b. The report was given by John Schneider stating the importance of building relationships with the house and senate. Steve Lewis states the house and senate could not get along and this was the most difficult session he has ever seen. John asked Steve to talk about the Title 10A Peer Review Statement and how an agency could be decertified as a youth services agency. They invited new members to take part in the committee.

10. Discussion and/or possible action to approve items as needed on the President's report.

- a. The report was given by John Schneider. He opened up thanking Terri Krebs for her service on the Board that she is dropping off and this would be her last meeting. He spoke of the fear he is hearing within the association of the loss of the OJA Contract. "Not having this contract does not change our mission as one voice for the children." Dr. Messiah stated that we want to move forward working together with OJA. He would like to send a Thank You to OJA for the years of work and service that has been provided over the years.

11. Discussion and/or possible action to approve items as needed on the Executive Director's report:

- a. Diversity Statement
- b. Core Values
- c. Philosophy
- d. Vision Statement

Dr. Messiah stated that the above statements have been an oversight on his part and realized that they needed approval from the board during the process of writing grants. He asked the board to approve the statement enclosed in the board packet. Motion was made by Darla Cheek. Seconded by Courtney Dukes. **The motion passed unanimously.**

12. Discussion and possible vote to enter Executive Session in accordance with the Oklahoma Association of Youth Services bylaws.

- a. Discussion of the employment, hiring, appointment, promotion, demotion, evaluation, disciplining, or resignation for any individual salaried public officer or employee
- b. Maintaining confidential communication between OAYS and its attorney concerning a pending investigation, claim, contract, or action if OAYS, with the advice of its attorney, determines that disclosure will seriously impair the ability of the Association to process the claim or conduct a pending investigation, litigation, or proceeding in the interest of OAYS, its Board of Directors, Employees, or Membership.

The motion to enter into Executive Session was made by Darla Cheek. Seconded by Courtney Dukes. **The motion passed unanimously.**

The motion to move back into regular session was made by Darla Cheek. Seconded by Courtney Dukes. **The motion passed unanimously.**

The motion was made by Erin Brook to authorize President John Schneider to complete Dr. Messiah annual employee performance evaluation and any pay adjustment as approved by the board. Seconded by Darla Cheek. **The motion passed unanimously.**

13. New business not known at the time of posting this agenda

No new business was discussed.

14. Adjourn

The motion to adjourn was at 10:59am made by Darla Cheek. Seconded by Courtney Dukes. **The motion passed unanimously.**



**Oklahoma Association of Youth Services, Inc.
Membership Meeting Agenda
September 6, 2023**

Immediately Following

**The Oklahoma Association of Youth Services Board of Directors' Meeting
Scheduled for 10:00 a.m. that Same Day**

Sheraton Hotel, Downtown Oklahoma City
1 N Broadway Ave, Oklahoma City, OK 73102

A meeting has been scheduled for the Membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be virtually accessed by joining the following Zoom link:

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Meeting ID: 867 4684 3923

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1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion and/or possible action to approve the June 23, 2023, Membership Meeting minutes
4. Discussion or possible action regarding the Legislative Committee Report
5. Discussion and/or possible action to approve items as needed on the Program Committee's Report
6. Discussion and/or possible action to approve items as needed on the Cluster Reports
 - a. Central

- b. Northeast
 - c. Northwest
 - d. Southeast
 - e. Southwest
- 7. Discussion and/or possible action to approve items as needed on the President's Report
- 8. Discussion and/or possible action to approve items as needed on the Executive Director's Report
- 9. New business not known at the time of posting this agenda
- 10. Adjourn

Oklahoma Association of Youth Services, Inc.
Membership Meeting
Agenda June 23, 2023
Immediately Following The Oklahoma Association of Youth Services Board of Directors'
meeting scheduled for 9:00 a.m. that same Day
100 Mick Cornett Drive, Room 209 A
Oklahoma City, Oklahoma 73109

1. Call to order and introduction of guests.
 - a. The meeting was called to order by John Schneider at 11:08.
 - b. No guests were present.
2. Roll call/establish quorum.
 - a. 23 Members present. **Quorum established.**
3. Discussion and/or possible action to approve the June 5, 2023, Emergency Membership Meeting Minutes.
 - a. Motion to approve the June 5, 2023, Emergency Membership Meeting was made by Lisa Williams. Seconded by Kevin Evans. **The motion passed unanimously.**
4. Discussion and/or possible action to approve the May 3, 2023, Membership Meeting Meetings.
 - a. Motion to approve the May 3, 2023, Membership Meeting was made by Courtney Dukes. Seconded by Brenda Rose. **The motion passed unanimously.**
5. Discussion and/or possible action to approve items as needed on the External Funding Committee report.
 - a. The External Funding Committee report was given during the Board meeting, no new members attending to report again, and no new information given.
6. Discussion and/or possible action to approve items as needed on the Program Committee's report.
 - a. The Program Committee report was given by Sheila Stinnett stating that the asset data mapping is looking for strengths and different programs. She mentioned that agencies are having staffing issues and how can we compete with other big agencies to keep our workers.
7. Discussion and/or possible action to approve items as needed on the Legislative Committee's report.
 - a. The Legislative Committee report was given during the Board meeting, no new members attending to report again, and no new information given.

8. Discussion and/or possible action to approve items as needed on the President's report.
 - a. The President's report was given during the Board meeting, no new members attending to report again, and no new information given.
9. Discussion and/or possible action to approve items as needed on the Executive Director's report.
 - a. Dr. Messiah spoke about executing the State Plan and the history of OAYS negotiating contracts and how they can still advocate for the agencies. Programs Committee will continue to build CEU trainings, we will continue to work with all agencies and support as usual.
"I will continue to be the leader that you hired me to be. We do need to protect Title 10A. Reach out to the office if you need anything."

10. Discussion and possible vote to enter Executive Session in accordance with the Oklahoma Association of Youth Services bylaws.

- a. Discussion of the employment, hiring, appointment, promotion, demotion, evaluation, disciplining, or resignation for any individual salaried public officer or employee
- b. Maintaining confidential communication between OAYS and its attorney concerning a pending investigation, claim, contract, or action if OAYS, with the advice of its attorney, determines that disclosure will seriously impair the ability of the Association to process the claim or conduct a pending investigation, litigation, or proceeding in the interest of OAYS, its Board of Directors, Employees, or Membership.

No motion made to move to executive session.

11. Discussion and/or possible action to approve items as needed on the cluster reports

a. Central

Report given by Wendy Swatek. Discussion about loss of OJA Contract for OAYS. How did we get to the us and them placement? Don't forget about the OJA Tables being due. HIE discussion. Sheila spoke about the loss of the OJA contract could make OAYS stronger.

b. Northeast

Report given by Erin Brook. Discussion about being stronger without the OJA contract allowing for freedom of speech. Members wondering what do we get now for our membership dues? Will it increase or decrease? Some agencies are willing to increase to provide stability for OAYS. Our cluster believes that there are strengths in numbers, as a collective whole. Find employees and having them stay, very competitive market.

c. Northwest

Report given by Brenda Rose. Northwest feels that same as the other clusters. How will peer reviews work now? Negotiating contracts? We all see the value in OAYS, and we agree to move forward as one association.

d. Southeast

No cluster meeting was held due to lack of participants. Greg's speech was full of passion on OAYS and the importance of moving forward with a greater plan in place. Concerns on what is OJA plan for our agencies? Will schedule zoom in the next couple of weeks. Would like to see some shelter meetings come back. Greg spoke about helping OAYS financially with strategic plan planning.

e. Southwest

The report was given by Kody Suanny.

12.New business not known at the time of posting this agenda

Membership stated that they agreed on sending a Thank you letter to OJA, including OJA in the strategic planning process along with DHS, and TSET as well.

Shanna requested OAYS to set up a meeting with OJA to negotiate contracts for agencies. Work on better relationship with OJA and build it back up because we are all working toward that common goal of serving children.

Please email OAYS office when you start to receive your OJA contracts.

Thanks everyone for coming and have a safe trip home.

13.Adjourn

Adjourn at 12:18pm. No motion or role call due to inclement weather.



The Oklahoma Association of Youth Services



October Membership Meeting

October 4, 2023

1:00 p.m.

**Youth and Family Services, Inc.
7565 OK-66, El Reno, OK 73036**

A hybrid meeting has been scheduled for the Membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be accessed by joining the following Zoom link:

Join Zoom Meeting

<https://us02web.zoom.us/j/86746843923>

Meeting ID: 867 4684 3923



Oklahoma Association of Youth Services, Inc.
Membership Meeting Agenda
October 4, 2023
1:00 p.m.

Youth and Family Services, Inc.
7565 OK-66, El Reno, OK 73036

A special hybrid meeting has been scheduled for the Membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be accessed by joining the following Zoom link:

Join Zoom Meeting

<https://us02web.zoom.us/j/86746843923>

Meeting ID: 867 4684 3923

One tap mobile

+13462487799,,86746843923# US (Houston)

+14086380968,,86746843923# US (San Jose)

Dial by your location

- +1 346 248 7799 US (Houston)

Meeting ID: 867 4684 3923

Find your local number: <https://us02web.zoom.us/j/86746843923>

The agenda for this meeting was displayed at the OAYS Office front door. Both the agenda and minutes from this meeting will be available on the OAYS website (www.oays.org) following the meeting.

1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion and/or possible action to approve the June 23, 2023, Membership Meeting minutes
4. Discussion and/or possible action to approve items as needed on the President's Report

5. Discussion and/or possible action to approve items as needed on the Executive Director's Report
6. Discussion or possible action regarding the Legislative Committee Report
7. Discussion and/or possible action to approve items as needed on the Program Committee's Report
8. Discussion and/or possible action to approve items as needed on the Cluster Reports
 - a. Central
 - b. Northeast
 - c. Northwest
 - d. Southeast
 - e. Southwest
9. Discussion and/or possible action to approve items as needed concerning strategic planning
10. Discussion and/or possible action to approve items as needed on the draft State Plan for Youth Services criteria
11. New business not known at the time of posting this agenda
12. Adjourn



Oklahoma Association of Youth Services, Inc.

Membership Meeting Minutes

Sheraton Hotel, Downtown Oklahoma City

1N Broadway Ave, Oklahoma City, OK

September 6, 2023

Immediately following Board of Directors meeting

1. Call to order and introduction of guests
 - a. The meeting was called to order by John Schneider at 11:10.
No guests were present.
2. Roll call/establish quorum.
 - a. 24 members present. **Quorum Established**
3. Discussion and/or possible action to approve the June 23, 2023, Board of Director's meeting minutes
 - a. Motion to approve membership Meeting Minutes June 23, 2023, made by Darla Cheek Second by Tree Kelly. **The motion passed.**
4. Discussion and/or possible action to approve items as needed on the Legislative Committee's report.
 - a. John Schneider reported the committee is meeting at least monthly to plan for the legislative session. The committee has discussed and chosen several interim studies that could be impactful for YSA's and Steve Lewis has begun reaching out to legislators to offer our assistance in these areas. Steve provided an update on the interim studies.
5. Discussion and/or possible action to approve items as needed on the Program Committee's Report.
 - a. Sheila Stinnett reported the committee is looking into providing training on large group crisis response considering the recent incident experienced by Mid Del Youth and Family for the December quarterly meeting.
 - b. The committee discussed creating an instrument to gather service data from OAYS membership. Specific categories such as shelter, community engagement, crisis intervention, curriculum programs were some of the categories discussed. The Program committee will need the assistance of membership to staff each subcommittee with individuals with expertise and experience in each specific area. Each subcommittee will be given time to meet during an upcoming program committee meeting. Input on how to gather data in each area will be solicited from each subcommittee. This input will then be utilized to create the data collection instrument.

6. Cluster Reports:

a. **Central Cluster**

No report was provided from the Central Cluster.

b. **Northeast Cluster**

Erin Brook provided a report on behalf of the Northeast Cluster.

c. **Northwest Cluster**

Brenda Rose provided a report on behalf of the Northwest Cluster.

d. **Southeast Cluster**

Greg Contreras provided a report on behalf of the Southeast Cluster.

e. **Southwest Cluster**

No report was given for the Southwest Cluster.

7. Discussion and/or possible action to approve items as needed on the President's report.

a. The report was given by John Schneider. He opened by expressing excitement for the strategic planning process and looks forward to hearing membership's feedback over the next few days, as we move forward through this critical process as we work in unity to drive the association forward in a positive way.

8. Discussion and/or possible action to approve items as needed on the Executive Director's report

a. Dr. Messiah provided an update of general business regarding the OAYS office that included an increase of TSET dollars and closed with words of encouragement.

9. New business not known at the time of posting this agenda

No new business was discussed.

13. Adjourn

The motion to adjourn was at 12:03 made by Darla Cheek. Seconded by Sherrie Greene . **The motion passed.**



The Oklahoma Association of Youth Services



Board of Directors Meeting Packet
November 1, 2023
1:00 P.M.

<https://us02web.zoom.us/j/85768348164>

Meeting ID: 857 6834 8164

Dial by your location

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

Meeting ID: 857 6834 8164

Find your local number: <https://us02web.zoom.us/u/kRkg9YJp6>



Oklahoma Association of Youth Services, Inc.
Board of Directors' Meeting Agenda
November 1, 2023
1:00 p.m.

A virtual meeting has been scheduled for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be accessed by joining the following Zoom link:

Join Zoom Meeting
<https://us02web.zoom.us/j/85768348164>

Meeting ID: 857 6834 8164

Dial by your location

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

Meeting ID: 857 6834 8164

Find your local number: <https://us02web.zoom.us/u/kRkg9YJp6>

The agenda and minutes from this meeting will be available on the OAYS website (www.oays.org) following the meeting.

1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion or possible action to approve Board Meeting Minutes for September 28, 2023
4. Discussion and/or possible action to approve items as needed on the President's report
5. Discussion and/or possible action to approve items as needed on the Executive Director's report
6. Discussion or possible action regarding the Treasurer's Report
7. Discussion or possible action regarding the Legislative Committee Report
8. Discussion and/or possible action to approve items as needed regarding the draft criteria for the state plan

9. Discussion and/or possible action to approve items as needed regarding TSET agency contracts
10. New business not known at the time of posting this agenda
11. Adjourn



Oklahoma Association of Youth Services, Inc.

Board of Directors Meeting Minutes

Youth and Family Services, Inc.

7566 OK-66, El Reno, OK73036

September 28, 2023

11:00 a.m.

1. Call to order and introduction of guests
 - a. The meeting was called to order by President John Schneider at 11:15 am.
Mike Shields and Steve Lewis was present.
2. Roll call/establish quorum.
 - a. Roll call / establish quorum: John Schneider, Courtney Dukes, Darla Cheek, Shanna Rice, Brenda Rose, Erin Brook, and Greg Contreras. Wendy Swatek and Kody Suanny attended via zoom.
Quorum Established
3. Discussion and/or possible action to approve the September 8, 2023, Board of Directors' Meeting Minutes
 - a. Motion to approve Board of Directors' Meeting Minutes for September 8, 2023, made by Darla Cheek. Second by Brenda Rose. **The motion passed.**
4. Discussion and/or possible action regarding the Treasurer's Report
 - a. Darla Cheek reported that the financials are in a great position. Darla and Dr. Messiah answered questions and there was continued discussion from the board.
Courtney Dukes made a motion to approve the financial report as presented. A second motion by Kody Suanny. **The motion passed.**
5. Discussion and/or possible action regarding the Legislative Committee Report
 - a. John Schnieder reported himself and Dr. Messiah attended the OJA board meeting and had a great conversation with Director Holt and her team. During the board meeting, Director Holt presented the budget request to the legislature. Within the request, Dr. Messiah and John heard for the first time, a request for 9.9 million dollar increase to YSA's for prevention. Also during the meeting, they heard for the first time about the plan to address the criteria in the state plan. John reported that the committee is working with cluster representatives to hear the voice of membership on how to move forward with the state plan criteria received from OJA and discussed in the OJA board meeting. President Schneider reports of having no knowledge or negotiation of

the proposed 9.9 million or the criteria of the state plan until it was addressed in the OJA board meeting.

b. The committee continues to work with legislators and offer assistance and support with the interim studies.

6. Discussion and/or possible action regarding Auditor's Contract

a. Dr. Messiah made the recommendation to engage Barbara Henry as the OAYS financial auditor again this year. Courtney Dukes made a motion for the current financial contracts to continue regarding the financial audit and 990. Darla Cheek made a second motion. **The motion passed.**

7. Discussion and/or possible action to approve items as needed on the President's Report

a. President Schnieder expresses his excitement for the upcoming membership meeting. Asks Cluster Representatives to encourage agencies to be present and participate during this critical time.

8. Discussion and/or possible action to approve items as needed on the Executive Director's report

- a. Dr. Messiah plans to begin traveling again and visiting agencies across the state. Gave praise to Kody and her team for their new child development center.
- b. Dr. Messiah has updated the OAYS website.
- c. It was reported that the office may need to look at contracting with an individual that can assist with the asset mapping and data collection as being discussed with the Strategic Development committee and Programs committee.
- d. Dr. Messiah made the recommendation to explore the idea of an ad hoc advisory committee. This would serve as a collaboration of the three committees recommended by the Southeast Cluster.

9. New business not known at the time of posting this agenda

a. Mike Shields and OAYS Board of Directors collaborated to complete the OAYS strategic plan.

13. Adjourn

The motion to adjourn was at 12:10 made by Brenda Rose. Seconded by Courtney Dukes. **The motion passed.**



**Oklahoma Association of Youth Services, Inc.
Membership Meeting Agenda
December 8, 2023
Immediately following the Board of Directors
Meeting Scheduled for 9:00 a.m. That Same Day**

**Sheraton Hotel, Downtown Oklahoma City
1 N Broadway Ave, Oklahoma City, OK 73102**

Virtual Option

<https://us02web.zoom.us/j/85768348164>



**Oklahoma Association of Youth Services, Inc.
Membership Meeting Agenda
December 8, 2023
Immediately Following**

**The Oklahoma Association of Youth Services Board of Directors' Meeting
Scheduled for 9:00 a.m. that Same Day**

Sheraton Hotel, Downtown Oklahoma City
1 N Broadway Ave, Oklahoma City, OK 73102

A hybrid meeting has been scheduled for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be accessed in person or by joining the following Zoom link:

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1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion and/or possible action to approve the November 8, 2023, Membership Meeting minutes
4. Discussion or possible action to appoint Southeast Cluster Representative in accordance with the Oklahoma Association of Youth Services bylaws Article V, Section 6 which stipulate:

“The Board of Directors shall fill by appointment any vacancy occurring in the Board for an unexpired term, to be ratified by the full membership at its next business meeting.”

5. Discussion and/or possible action to approve items as needed on the Strategic Development Committee report
6. Discussion and/or possible action to approve items as needed on the Program Committee's report
7. Discussion and/or possible action to approve items as needed on the cluster reports
 - a. Central
 - b. Northeast
 - c. Northwest
 - d. Southeast
 - e. Southwest
8. Discussion and/or possible action to approve items as needed on the President's report
9. Discussion and/or possible action to approve items as needed on the Executive Director's report
10. New business not known at the time of posting this agenda
11. Adjourn



Oklahoma Association of Youth Services, Inc.
Membership Meeting Minutes
November 8, 2023
Youth and Family Services, Inc.
7565 OK-66, El Reno, OK 73036

1. Call to order and introduction of guests
 - a. The meeting was called to order by John Schneider at 1:06.
No guests were present.
2. Roll call/establish quorum.
 - a. 26 members present. **Quorum Established**
3. Discussion and/or possible action to approve the October 4, 2023, Membership Meeting minutes
 - a. Motion to approve membership Meeting Minutes for October 4, 2023, made by Mindy Bellack. Second by Shanna Rice. **The motion passed unanimously.**
4. Discussion and/or possible action to approve items as needed on the President's report.
 - a. John Schnieder opened with welcoming membership to the meeting and expressed appreciation for the effort and unified collaboration on the draft State Plan criteria.
5. Discussion and/or possible action to approve items as needed on the Executive Director's report.
 - a. Dr. Messiah abstained from reporting due to the essence of time, to allow plenty of time to review and discuss the draft state plan criteria.
6. Discussion and/or possible action to approve items as needed on the Cluster Reports
 - a. Central- Wendy Swatek reported that the cluster met last week. Directors had not had time to read through the draft state plan criteria. Wendy asked the cluster to review the document and submit any feedback to her before the membership meeting. Wendy discussed feedback she had received.
 - b. Northeast-Erin Brook reported the cluster did not meet but she requested feedback via email. There were no suggestions submitted. She encourages individuals to participate and provide any comments during the membership meeting.
 - c. Northwest- Brenda Rose reported the cluster has not met since the draft state plan criteria was emailed out to the membership but asks the cluster to provide any feedback they may have, during the membership meeting.

d. Southeast- Courtney Dukes reported they had met but encouraged the cluster to provide feedback during the membership meeting.

e. Southwest-Kody Suanny reported the cluster did not meet but encouraged individual Youth Service agencies to provide feedback on their behalf.

7. Discussion and/or possible action to approve items as needed on the draft State Plan for Youth Services criteria

- a. There was a unified, collaborative discussion regarding the draft state plan criteria. The document was reviewed in-depth and edits as discussed by membership were made. Once the document was finalized, James Carter made a motion to approve the draft criteria for the state plan as discussed. Second by Courtney Dukes. **Motion passed unanimously.**

8. New business not known at the time of posting this agenda

No new business was discussed.

9. Adjourn

The meeting was adjourned at 3:52 PM.



Membership Meeting

March 6, 2024

Immediately following the Board of Directors Meeting
scheduled at 1:00 p.m.
that same day

<https://us02web.zoom.us/j/86430267715>

Meeting ID: 864 3026 7715

Membership Meeting Immediately Following



**Oklahoma Association of Youth Services, Inc.
Membership Meeting Agenda
December 8, 2023
Immediately Following**

**The Oklahoma Association of Youth Services Board of Directors' Meeting
Scheduled for 9:00 a.m. that Same Day**

Sheraton Hotel, Downtown Oklahoma City
1 N Broadway Ave, Oklahoma City, OK 73102

A hybrid meeting has been scheduled for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be accessed in person or by joining the following Zoom link:

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2. Roll call/establish quorum
3. Discussion and/or possible action to approve the November 8, 2023, Membership Meeting minutes
4. Discussion or possible action to appoint Southeast Cluster Representative in accordance with the Oklahoma Association of Youth Services bylaws Article V, Section 6 which stipulate:

"The Board of Directors shall fill by appointment any vacancy occurring in the Board for an unexpired term, to be ratified by the full membership at its next business meeting."

5. Discussion and/or possible action to approve items as needed on the Strategic Development Committee report
6. Discussion and/or possible action to approve items as needed on the Program Committee's report
7. Discussion and/or possible action to approve items as needed on the cluster reports
 - a. Central
 - b. Northeast
 - c. Northwest
 - d. Southeast
 - e. Southwest
8. Discussion and/or possible action to approve items as needed on the President's report
9. Discussion and/or possible action to approve items as needed on the Executive Director's report
10. New business not known at the time of posting this agenda
11. Adjourn



Oklahoma Association of Youth Services, Inc.
Membership Meeting Minutes
November 8, 2023
Youth and Family Services, Inc.
7565 OK-66, El Reno, OK 73036

1. Call to order and introduction of guests
 - a. The meeting was called to order by John Schneider at 1:06.
No guests were present.
2. Roll call/establish quorum.
 - a. 26 members present. **Quorum Established**
3. Discussion and/or possible action to approve the October 4, 2023, Membership Meeting minutes
 - a. Motion to approve membership Meeting Minutes for October 4, 2023, made by Mindy Bellack. Second by Shanna Rice. **The motion passed unanimously.**
4. Discussion and/or possible action to approve items as needed on the President's report.
 - a. John Schnieder opened with welcoming membership to the meeting and expressed appreciation for the effort and unified collaboration on the draft State Plan criteria.
5. Discussion and/or possible action to approve items as needed on the Executive Director's report.
 - a. Dr. Messiah abstained from reporting due to the essence of time, to allow plenty of time to review and discuss the draft state plan criteria.
6. Discussion and/or possible action to approve items as needed on the Cluster Reports
 - a. Central- Wendy Swatek reported that the cluster met last week. Directors had not had time to read through the draft state plan criteria. Wendy asked the cluster to review the document and submit any feedback to her before the membership meeting. Wendy discussed feedback she had received.
 - b. Northeast-Erin Brook reported the cluster did not meet but she requested feedback via email. There were no suggestions submitted. She encourages individuals to participate and provide any comments during the membership meeting.
 - c. Northwest- Brenda Rose reported the cluster has not met since the draft state plan criteria was emailed out to the membership but asks the cluster to provide any feedback they may have, during the membership meeting.

d. Southeast- Courtney Dukes reported they had met but encouraged the cluster to provide feedback during the membership meeting.

e. Southwest-Kody Suanny reported the cluster did not meet but encouraged individual Youth Service agencies to provide feedback on their behalf.

7. Discussion and/or possible action to approve items as needed on the draft State Plan for Youth Services criteria

- a. There was a unified, collaborative discussion regarding the draft state plan criteria. The document was reviewed in-depth and edits as discussed by membership were made. Once the document was finalized, James Carter made a motion to approve the draft criteria for the state plan as discussed. Second by Courtney Dukes. **Motion passed unanimously.**

8. New business not known at the time of posting this agenda

No new business was discussed.

9. Adjourn

The meeting was adjourned at 3:52 PM.



**Oklahoma Association of Youth Services, Inc.
Membership Meeting Agenda
March 6, 2024**

Immediately Following

**The Oklahoma Association of Youth Services Board of Directors' Meeting
Scheduled for 1:00 p.m. that Same Day**

A virtual meeting has been scheduled for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be accessed by joining the following Zoom link:

Join Zoom Meeting

<https://us02web.zoom.us/j/86430267715>

Meeting ID: 864 3026 7715

The agenda for this meeting was displayed at the OAYS Office front door. Both the agenda and minutes from this meeting will be available on the OAYS website (www.oays.org) following the meeting.

1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion and/or possible action to approve the January 31, 2024, Membership Meeting minutes
4. Discussion and/or possible action to approve items as needed on the Nominations Committee Report
5. Discussion and/or possible action to approve items as needed on the Strategic Development Committee report
6. Discussion and/or possible action to approve items as needed on the Program Committee's report
7. Discussion and/or possible action to approve items as needed on the cluster reports
 - a. Central
 - b. Northeast
 - c. Northwest
 - d. Southeast
 - e. Southwest

8. Discussion and/or possible action to approve items as needed on the President's report
9. Discussion and/or possible action to approve items as needed on the Executive Director's report
10. Discussion and/or possible action to approve items as needed regarding OAYS Bylaws
 - a. Special Meetings Language
11. New business not known at the time of posting this agenda
12. Adjourn



Oklahoma Association of Youth Services, Inc.
Membership Meeting Minutes
January 31, 2024 @ 1:00 PM

A virtual meeting was held for the membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws

1. Call to order and introduction of guests
 - a. The meeting was called to order by John Schneider at 1:08 p.m.
No guests were present.
2. Roll call/establish quorum.
 - a. 26 members present. **Quorum Established**
3. Introduction of Director Jeffery Cartmell of the Oklahoma Office of Juvenile Affairs
 - a. Director Cartmell was unable to attend the meeting.
4. Discussion and/or possible action to approve the December 8, 2023, Membership Meeting minutes
 - a. Darla Cheek made a motion to approve the Membership Meeting minutes from December 8, 2023. Kody Suanny made a second motion. 1 abstained.
Motion passed.
5. Discussion and/or possible action to approve items as needed on the Legislative Committee report
 - a. Discussion of funding and OAYS support of OJA's FY24 budget request

John Schneider discussed the Bill authored by Senator Garvin regarding incentive pay to YSA's. Based on conversations, this would be in support of Youth Services and would support new money. Senator Garvin clarified that this is not a requested bill from OJA.

John Schneider reported he and Dr. Messiah attended the Senate budget hearing regarding the OJA board approved budget that included the 9.9 million for YSA prevention. Dr. Cartmell spoke supportively and positively of Youth Services.

John Schneider reported his appreciation for Herb McSpadden's dedication to the data collection process he has been working on with the Strategic Development committee and the outstanding report he had put together.

Shanna Rice made a motion that authorizes OAYS leadership to continue conversations that support OJA's budget request of 9.9 million and prioritize funding based on the data we have collected. Kody Suanny made a second motion. **Motion passed unanimously.**

6. Discussion and/or possible action to approve items as needed on the cluster reports

a. Central- No report given

b. Northeast-Erin Brook reported the cluster has not met but is looking to schedule a date to meet at the Capitol.

c. Northwest-Brenda Rose reported that Kevin Evan's ARPA project is almost complete. He was also awarded a Work Ready grant and will be hosting a grand opening for his program on April 9th at 10:30 and invites members to attend. Also, Tree Kelley has announced her resignation.

d. Southeast- No report given.

e. Southwest- Kody Suanny reported that Dr. Messiah joined their cluster meeting where they discussed the Senate bill supported by Senator Garvin. Kody emphasized the importance of unification in OAYS and the importance of being present at meetings and being involved.

7. Discussion and/or possible action to approve items as needed on the External Funding Committee report

- a. Herb McSpadden reported the committee had developed and sent out surveys to collect critical data and has had a good response and participation from membership so far. Herb presented the data collected resulting from the survey participation.

8. Discussion and/or possible action to approve items as needed on the Program Committee's report

- a. Dr. Messiah reported that the counselor calls will prioritize the changes to the healthcare system and will allow for discussions and information exchange around managed care.

9. Discussion and/or possible action to approve items as needed on the President's report

- a. President Schneider expressed his appreciation for the collective conversations and feedback regarding the OJA budget request.

10. Discussion and/or possible action to approve items as needed on the Executive

Director's report

- a. Dr. Messiah reported OAYS has been working on the Peer Review process with individual agencies. There have been some technical difficulties with the platform so there will be grace given on the deadline. He encourages Director's to reach out if they need extra time on submitting the information.
- b. Dr. Messiah reported that Director Cartmell has decided to postpone the State Plan.

11. New business not known at the time of posting this agenda

- a. Kevin Evans reported he had a visit from OJA and felt very supported and it was a very positive experience.

12. Adjourn

Meeting adjourned at 2:28 PM.

1. Special Meetings Language

- i. ~~In addition, the OAYS office shall display public notice of said meeting at least twenty-four (24) hours prior to such special meetings, listing the date, time, place, and agenda. Only matters appearing on the posted agenda will be considered at special meetings. The Twenty-four (24) hour prior notice to public posting shall exclude Saturdays and Sundays and legally recognized state holidays.~~



Oklahoma Association of Youth Services, Inc.

Membership Meeting Agenda

April 3, 2024

Immediately Following the Board of Director's Meeting Scheduled for

1:00 p.m. that same Day



Join Zoom Meeting

<https://us02web.zoom.us/j/85768348164>

Meeting ID: 857 6834 8164



**Oklahoma Association of Youth Services, Inc.
Membership Meeting Agenda
April 3, 2024**

Immediately Following

**The Oklahoma Association of Youth Services Board of Directors' Meeting
Scheduled for 1:00 p.m. that Same Day**

A Virtual meeting has been scheduled for the Membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be virtually accessed by joining the following Zoom link:

<https://us02web.zoom.us/j/85768348164>

Meeting ID: 857 6834 8164

Dial by your location

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

Meeting ID: 857 6834 8164

Find your local number: <https://us02web.zoom.us/j/85768348164>

The agenda for this meeting was displayed at the OAYS Office front door. Both the agenda and minutes from this meeting will be available on the OAYS website (www.oays.org) following the meeting.

1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion and/or possible action to approve the March 6, 2024, Membership Meeting minutes
4. Discussion and/or possible action to approve items as needed on the External Funding Committee report
5. Discussion and/or possible action to approve items as needed on the Program Committee's report
6. Discussion and/or possible action to approve items as needed on the cluster reports
 - a. Central

- b. Northeast
 - c. Northwest
 - d. Southeast
 - e. Southwest
7. Discussion and/or possible action to approve items as needed on the President's report
 8. Discussion and/or possible action to approve items as needed on the Executive Director's report
 9. New business not known at the time of posting this agenda
 10. Adjourn

Meeting Minutes for the Oklahoma Association of Youth Service March 6, 2024, Membership Meeting

1. The Oklahoma Association of Youth Services (OAYS) membership meeting was called to order by President John Schneider at 3:00 p.m. on March 6, 2024.
2. Roll call established quorum as required by the OAYS bylaws. Poteau, Mid-Del, El-Reno, Tulsa, Bartlesville, Guthrie, Macalester, Muskogee, Ada, Stillwater, Tulsa Street School, Moore, Oklahoma City, Sallisaw, Enid, Chickasha, Hobart, Alva, Rogers, Norman, Newcastle, Shawnee, and Lawton were present.
3. Lisa Williams motioned, seconded by Yolanda Cummings, to approve the January 31, 2024, Membership meeting minutes. The motion carried unanimously.
4. Lisa Williams made a motion to accept the Nomination Committee recommendations seconded by David Grewe. The motion was carried unanimously.
5. Committee Chair Herb McSpadden gave the Strategic Committee report. Vote not needed.
6. The Programs Committee report was given by Peter Messiah in place of Committee Chair Shelia Stinnett. Vote not needed.
7. Southwest Cluster Rep Kody Suanny gave a cluster report. Vote not needed.
8. President Schneider gave a brief report. Vote not needed.
9. Dr. Messiah gave a brief report. Vote not needed.
10. No motion or vote for items discussed in the executive session.
11. Herb McSpadden motioned to accept the items discussed regarding OAYS bylaws and updates, and Brenda Rose made a second motion. The motion carried unanimously.
12. No new business discussed.
13. President Schneider adjourned the meeting at 3:40.



Oklahoma Association of Youth Services, Inc. Membership Meeting Agenda

May 1, 2024

Immediately Following the Board of Directors Meeting

Scheduled for

1:00 p.m.

That Same Day

A virtual meeting has been scheduled for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be accessed by joining the following Zoom link:

Join Zoom Meeting

<https://us02web.zoom.us/j/85768348164>



**Oklahoma Association of Youth Services, Inc.
Membership Meeting Agenda
May 1, 2024**

Immediately Following

**The Oklahoma Association of Youth Services Board of Directors' Meeting
Scheduled for 1:00 p.m. that Same Day**

A Virtual meeting has been scheduled for the Membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be virtually accessed by joining the following Zoom link:

<https://us02web.zoom.us/j/85768348164>

Meeting ID: 857 6834 8164

Dial by your location

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

Meeting ID: 857 6834 8164

Find your local number: <https://us02web.zoom.us/j/85768348164>

The agenda for this meeting was displayed at the OAYS Office front door. Both the agenda and minutes from this meeting will be available on the OAYS website (www.oays.org) following the meeting.

1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion and/or possible action to approve the April 3, 2024, Membership Meeting minutes
4. Discussion and/or possible action to approve items as needed on the External Funding Committee report
5. Discussion and/or possible action to approve items as needed on the Program Committee's report
6. Discussion and/or possible action to approve items as needed on the cluster reports

7. Discussion and/or possible action to approve items as needed on the President's report
8. Discussion and/or possible action to approve items as needed on the Executive Director's report
9. New business not known at the time of posting this agenda
10. Adjourn



Oklahoma Association of Youth Services, Inc.

Membership Meeting Minutes

April 3, 2024

Immediately following the 1:00P Board of Directors Meeting

A virtual meeting was held for the membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws

1. Call to order and introduction of guests
 - a. The meeting was called to order by John Schneider at 1:26 p.m.
No guests were present.
2. Roll call/establish quorum.
 - a. 21 members present. **Quorum Established**
3. Discussion and/or possible action to approve the March 6, 2024, Membership Meeting minutes
 - a. Shanna Rice made a motion to approve the Membership Meeting minutes from March 6, 2024. Herb McSpadden made a second motion. **Motion passed unanimously.**
4. Discussion and/or possible action to approve items as needed on the External Funding Committee report
 - a. Herb McSpadden reported that the committee met last week. The committee is focused on identifying who we are and what we do statewide. The committee is working to retrieve quality data that can be used for future funding purposes.
 - b. The Strategic Development Committee will be reviewing the criteria in the RFA draft and making necessary recommendations to OJA .
 - c. The committee is monitoring information regarding the county opioid funding and will relay new information. Stay alert for this funding in your area. Start having conversations with your county leaders and municipalities. The opioid funding aligns with the services many of the YSA's are currently doing.
5. Discussion and/or possible action to approve items as needed on the Program Committee's report
 - a. Dr. Messiah reported the committee is providing quality training and CEU's for the June meeting.
 - b. Sheila's agency is celebrating their 50th anniversary this year. More information to come.

6. Discussion and/or possible action to approve items as needed on the cluster reports

- a. Central- No report given
- b. Northeast-No report given
- c. Northwest-No report given
- d. Southeast- No report given.
- e. Southwest- Kody Suanny reported the cluster had not met but had been in contact via email and had discussion about the insurance requirements.

7. Discussion and/or possible action to approve items as needed on the President's report

- a. President Schneider expressed his excitement about the collaboration with OJA and Director Cartmell. John Schnieder was able to share data collected by the Strategic Development Committee with Director Cartmell, regarding the priority needs for additional funding for YSA's. Director Cartmell was able to share the data with legislatures to support the revised budget request approved by OJA.
- b. Members of the Legislative Committee, in addition to Steve Lewis and Dr. Messiah visited the Capitol on April 2nd to continue discussion regarding YSA needs for additional dollars.
- c. The committee is looking to schedule a Membership Capitol Day in the upcoming weeks, potentially April 17th or April 24th.
- d. President Schneider reported that Dr. Cartmell is reviewing the RFA drafted by OJA leadership. He would like to work collaboratively with OAYS leadership for recommendations. The Strategic Development Committee will review the draft and make recommendations as needed.

10. Discussion and/or possible action to approve items as needed on the Executive Director's report

- a. Dr. Messiah reported he is looking forward to a great Annual Meeting at the Hard Rock in Catoosa. There are great CEU opportunities.
- b. Erin Brook will be hosting a groundbreaking and would like to extend an invite to the membership.
- c. Dr. Messiah and David Jordan will be visiting Vinita and Tishomingo agencies this month and completing their Peer Reviews.
- d. TSET is very happy with the work the association and YSA's are doing with the Successful Futures programs. They would like the partnership to continue and be a flagship program, continued after the three years. OAYS is anticipating a flat budget from TSET this year.
- e. OAYS has dollars set aside to pay for the Successful Futures coordinators to go to Catoosa and receive the Developmental Assets training.

- f. Send your award nominations for the Awards Banquet to Courtney Dukes by April 19th.

11. New business not known at the time of posting this agenda

- a. None

12. Adjourn

Meeting adjourned at 1:57 PM.



Annual Meeting

OKLAHOMA ASSOCIATION OF YOUTH SERVICES



Membership Agenda



**Oklahoma Association of Youth Services, Inc.
Membership Meeting Agenda
June 7, 2024**

9:00 a.m.

**Hard Rock, Tulsa
Cherokee Salons A, B, C
777 W Cherokee St, Catoosa, OK 74015**

A meeting has been scheduled for the membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws. The meeting can be accessed by joining the following Zoom link:

<https://us02web.zoom.us/j/85768348164>

Meeting ID: 857 6834 8164

Dial by your location

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

Meeting ID: 857 6834 8164

Find your local number: <https://us02web.zoom.us/u/kRkg9YJp6>

The agenda and minutes from this meeting will be available on the OAYS website (www.oays.org) following the meeting.

1. Call to order and introduction of guests
2. Roll call/establish quorum
3. Discussion and/or possible action to approve the May 1, 2024, Membership Meeting minutes
4. Discussion and/or possible action to approve items as needed on the Legislative Committee report
5. Introduction of Guest, Director Jeffrey Cartmell, Executive Director of the Oklahoma Office of Juvenile Affairs
6. Discussion and/or possible action to approve items as needed on Strategic Development Committee report

7. Discussion and/or possible action to approve items as needed on the Program Committee's report
8. Discussion and/or possible action to approve items as needed on the cluster report
9. Discussion and/or possible action to approve items as needed on the President's report
10. Discussion and/or possible action to approve items as needed on the Executive Director's report
11. New business not known at the time of posting this agenda
12. Adjourn



Oklahoma Association of Youth Services, Inc.
Membership Meeting Minutes
May 1, 2024
Immediately following the 1:00P Board of Directors Meeting

A virtual meeting was held for the membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws

1. Call to order and introduction of guests
 - a. The meeting was called to order by John Schneider at 1:39 p.m.
No guests were present.

2. Roll call/establish quorum.
 - a. 24 members present. **Quorum Established**

3. Discussion and/or possible action to approve the April 3, 2024, Membership Meeting minutes
 - a. Lisa Williams made a motion to approve the Membership Meeting minutes from April 3, 2024. Kevin Evans made a second motion. **Motion passed unanimously.**

4. Discussion and/or possible action to approve items as needed on the External Funding Committee report
 - a. Herb McSpadden reported that the committee met with OJA leadership to discuss and negotiate the RFA. They were receptive to the input and feedback. They have allowed for two options 1) to complete the RFA as is or 2)update the RFA that was submitted previously.
 - b. A motion to authorize the committee to request the 30 day deadline for the RFA begin on May 8th was made by Lisa Williams. A second motion made by Herb McSpadden. **Motion passed unanimously.**

5. Discussion and/or possible action to approve items as needed on the Program Committee’s report
 - a. Dr. Messiah reported the committee is looking to provide training that will address pronouns, as YSA’s are beginning to serve more of the population.
 - b. The counselor and technical assistance calls are every Tuesday, to help agencies navigate the managed care process.

6. Discussion and/or possible action to approve items as needed on the cluster