



## Oklahoma Association of Youth Services

### Board Agenda

April 2, 2025

10:00 a.m.

A hybrid meeting has been scheduled for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services bylaws.

**Physical Address:** 701 N Lindsay Ave, Oklahoma City, OK 73104

**Virtual Access:** <https://us02web.zoom.us/j/86746843923>

Dial by your location

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

Meeting ID: 867 4684 3923

Both the agenda and minutes from this meeting will be available on the OAYS website ([www.oays.org](http://www.oays.org)) following the meeting.

1. Call to order and introduction of guests
  - a. Greg Delaney, Deputy Director of Juvenile Services for the Office of Juvenile Affairs
2. Roll call/establish quorum
3. Discussion or possible action to approve Board Meeting Minutes for March 5, 2025
4. Discussion or possible action to approve items on the Treasurer's Report
  - i. February Financials
5. Discussion and/or possible action to approve items as needed on the President's Report
6. Discussion and/or possible action to approve items as needed on the Executive Director's Report
7. Discussion and/or possible action to act on or approve items discussed in Executive Session

8. New business not known at the time of posting this agenda
9. Adjourn



**Oklahoma Association of Youth Services, Inc.**  
**Board of Directors' Meeting Minutes**  
**March 5 ,2025**  
**10:00 a.m.**

A virtual meeting was held for the Board of Directors of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws

1. Call to order and introduction of guests

The meeting was called to order by President Herb McSpadden at 10:02 a.m.

- a. Guest Scott Roby joined the meeting

2. Roll call/establish quorum

- a. Roll call / establish quorum: Herb McSpadden, John Schneider, Courtney Dukes, Jana Emerson, Brenda Rose, Shanna Rice, Yolanda Cummings, Darla Cheek, Wendy Swatek, and Kody Suanny were present.

**Quorum Established**

3. Discussion or possible action to approve Board Meeting Minutes for February 5, 2025

- a. A motion to approve the Board Meeting Minutes for February 5, 2025 was made by Darla Cheek. A second motion made by Yolanda Cummings.

**Motion passed unanimously.**

4. Discussion or possible action to approve items on the Treasurer's Report

i. January Financials

- a. Kody Suanny made a motion to approve the January financials as presented. A second motion made by Yolanda Cummings.

**Motion passed unanimously.**

5. Discussion and/or possible action to approve items as needed on the President's Report

- a. Herb McSpadden initiated conversations from each board member regarding "what have you done for kids today?"
- b. Herb McSpadden reported on funding opportunities through county dollars for the purpose of diversion programs and opioid prevention. Herb recommended an ad hoc committee be formed to develop information and assistance the YSA's through the process.

- c. Herb McSpadden addressed YSA's collaborating with local detention facilities, to provide services to detained youth during and after care.
    - d. Herb encourages Executive Directors to attend the Legislative Reception on April 2nd and to bring staff to attend the learning opportunities and the reception that follows.
6. Discussion and/or possible action to approve items as needed on the Executive Director's Report
  - a. Dr. Messiah addressed the issues regarding outside entities wanting access to FTOP curriculum and training and how it could potentially affect YSA's.
  - b. Dr. Messiah reminded Executive Directors of the upcoming Legislative Reception on April 2nd and emphasized the importance of attendance.
7. Discussion and/or possible action to approve items related to the State Plan
  - a. Dr. Messiah will try to get a meeting with Director Tardibono to get a better idea of the intent of the State Plan
  - b. There will be a meeting next week with a small group to focus on the details of the State Plan and to bring a recommendation to membership.
8. Discussion and/or possible action to enter Executive Session
  - i. Discussion of employee matters
    - a. A motion to enter into Executive Session was made by Kody Suanny. A second motion was made by Brenda Rose. **Motion passed unanimously.**
    - b. A motion to exit the Executive Session was made by John Schneider. a second motion by Yolanda Cummings. **Motion passed unanimously.**
9. Discussion and/or possible action to act on or approve items discussed in Executive Session
  - a. Shanna Rice made a motion to authorize Kody Suanny, Herb McSpadden, and John Schneider to conduct the Executive Director's performance evaluation and adjust salary as appropriate. A second motion made by John Schneider. **Motion passed unanimously.**
10. New business not known at the time of posting this agenda
  - a. Scott Roby provided information regarding the In-Step curriculum and it's availability to outside entities.
  - b. Herb McSpadden recommended developing an ad hoc committee to negotiate guidelines and establish an application process for entities interested in facilitating the program.

11. Adjourn

- a. Meeting adjourned at 11:17 a.m.



## Oklahoma Association of Youth Services Membership Meeting Agenda

**April 2, 2025**

Immediately following the Board of Director's meeting scheduled for 10:00 a.m.  
that same day

A hybrid meeting has been scheduled for the membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services bylaws.

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Meeting ID: 867 4684 3923

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1. Call to order and introduction of guests
  - i. Rogers County Youth and Family Services  
DBT Steps
2. Roll call/establish quorum
3. Discussion and/or possible action to approve minutes from the March 12, 2025, special membership meeting minutes
4. Discussion and/or possible action to approve items as needed on the Legislative Committee report
5. Discussion and/or possible action to approve items as needed on Strategic Development Committee report
6. Discussion and/or possible action to approve items as needed on the Program Committee's report
7. Cluster Discussion and/or possible action to approve items as needed on the Coordinator Report
8. Discussion and/or possible action to approve items as needed on the cluster reports

9. Discussion and/or possible action to approve items as needed on the President's report
10. Discussion and/or possible action to approve items as needed on the Executive Director's report
11. New business not known at the time of posting this agenda
12. Adjourn



**Oklahoma Association of Youth Services, Inc.  
Membership Meeting Agenda  
March 12, 2025 9:00 a.m.  
701 N Lindsay Ave, Oklahoma City, OK 73104**

A hybrid meeting was held for the membership of the Oklahoma Association of Youth Services and is being held in accordance with the Oklahoma Association of Youth Services Bylaws

1. Call to order and introduction of guests
  - a. The meeting was called to order by Herb McSpadden at 9:18 a.m.  
No guests present.
2. Roll call/establish quorum
  - a. 28 members present. **Quorum Established**
3. Discussion and/or possible action to approve items as needed on the President's report
  - a. Herb McSpadden discussed the purpose of the meeting and the direction of the agenda.
4. Discussion and/or possible action to approve items as needed on the Executive Director's report
  - a. Dr. Messiah reported that John Schneider's term on the OCCY Board of Directors is expiring and membership should select 3 nominees to present to the Governor to fill the board seat.
  - b. Kody Suanny made a motion to nominate John Schneider to continue to serve on the OCCY board of directors. Shanna Rice seconded the motion. **The motion passed unanimously.**
  - c. Shanna Rice made a motion to nominate Kody Suanny as representation on the OCCY board of directors. Brenda Rose seconded the motion. **The motion passed unanimously.**
  - d. Kody Suanny made a motion to nominate Courtney Dukes as representation on the OCCY board of directors. Shanna Rice seconded the motion. **The motion passed unanimously.**
  - e. Dr. Messiah reported that he met with Director Tardibono and OJA is working on a formula for allocated funds for the FY 2026 budget.
5. Discussion and/or possible action to approve March 5, 2025 membership meeting minutes.
  - a. John Schenider made a motion to approve the membership meeting minutes from March 5, 2025. Brenda Rose seconded the motion. **The motion passed unanimously.**



6. Cluster Discussion and/or possible action to approve items as needed
  - a. Membership had the opportunity to discuss the state plan within small groups. Groups discussed likes, dislikes, negotiables, and non-negotiable items within the state plan draft.
  
7. Discussion and/or possible action to approve items as needed regarding the proposed state plan
  - a. Membership reported the results of discussions from the breakout groups.
  - b. Shanna Rice made a motion to authorize the association to request that the office hours scheduled for March 17, 2025, for feedback on the state plan be rescheduled for a different date. Wendy Swatek seconded the motion. **The motion passed unanimously.**
  - c. Brenda Rose made a motion to authorize representatives of membership to negotiate the feedback from membership regarding the state plan to OJA. Then bring the results of the negotiation to membership for approval. Courtney Dukes seconded the motion. The motion was amended to include Kevin Evans, Wendy Swatek, Kristy Cusher, Herb McSpadden, Peter Messiah, Kody Suanny, and Shanna Rice as the authorized representatives. Brenda Rose and Courtney Dukes approved the amended motion. **The motion passed unanimously.**
  
8. New business not known at the time of posting this agenda
  - a. No business reported
  
9. Adjourn
  - a. The meeting was adjourned at 11:37 a.m.